

Borough of Jefferson Hills
Agenda Meeting of Council
April 9, 2014

The agenda meeting of Council was called to order by President King at 7:00 p.m. in the Municipal Center, 925 Old Clairton Road. Following the Pledge of Allegiance, Mayor Cmar and Council Members Montgomery and King answered to roll call. Manager Arndt, Finance Officer/Treasurer Boucher, Solicitor Shimko, Chief Roach, Planner/Zoning Officer Cohen, Public Works Director Lovell, Borough Engineer Sebastian and Consulting Engineer Omer were also present. Council Members Barclay, Ielase, Khalil, Reynolds, and Weber were absent.

Mr. King advised that there will still be a meeting this evening even though there is not a quorum, but advised they are limited on their decision-making ability.

The following tentative agenda for the regular meeting of April 14, 2014 was reviewed and discussed.

1. Pledge of Allegiance
2. Roll Call
3. Citizens/Taxpayer Comments

A) Because the first citizen, Andrew Tomer, wished to speak about agenda item #27, Mr. King moved the item up under Citizens/Taxpayer Comments to discuss the item at this time. Mr. Tomer reported they would like to start charging a fee for emergency responses. Mr. Arndt advised the Borough requested and received a copy of the ordinance in place for the Township of Elizabeth. Our staff reviewed our ordinances and could not find a similar one. Mr. Arndt advised the fee could be added to the Borough Fee Resolution, but thought it better if an ordinance was created specific to this fee. Solicitor Shimko stated he will research the legal aspects of the proposed fee increase and the proper Borough legal vehicle (Ordinance, Resolution, or both) for such an increase. Mr. King advised the Borough will start the process of reviewing the issue for a potential ordinance.

4. Report from Borough Boards or Commissions

Because there were citizens in the audience who wished to discuss agenda item #28, Mr. King moved the item up under Citizens/Taxpayer Comments.

A) Glenn Bertha - 316 E. Bruceton Road - from the Jaguars United Soccer Association - wished to discuss the baseball field at 885 Park. Soccer needs to use that field in the fall after the time change as it is the only field with lights. They will need the temporary fencing removed before they can use the field.

B) B.J. Pugh - Vice Chairman of the Recreation Board - stated he discussed this subject with Mr. Bertha twice: once in front of the baseball board, and once in front of the Pleasant Hills Field Director as far as assigning field allocations. Mowry Park in Pleasant Hills also has lights and can be used for soccer. He advised the consensus of the Recreation Board is to strictly house baseball this season at 885 Park. Mr. King advised Council is committed to spending up to \$50,000.00 for improvements to 885 Park, but not if they render an organization with 400 children inoperable. He advised both soccer and baseball talk and decide what improvements should be

made, then advise Council of their decisions. Mr. Arndt requested he be made the main contact on this subject, and he will consult with Mr. Lovell.

While on this subject, Mr. King moved agenda item #29 to this point for Mr. Tom Swisher of Gateway Engineers to discuss revisions to Beedle Park Plan Phase 1A. It was the consensus to further review the option with the rest of Council at the April 14th regular meeting.

5. Engineering Reports

Mr. Sebastian reported that the first advertisement for the Road Improvement Program will go out tomorrow. Bid opening is scheduled for May 5th.

6. Motion to approve minutes of agenda meeting February 5, 2014
7. Motion to approve minutes of regular meeting February 10, 2014
8. Motion to approve minutes of agenda meeting March 5, 2014
9. Motion to approve minutes of regular meeting March 10, 2014
10. Motion to approve the monthly bills

In response to Mr. Montgomery's question about the bill from Siemens Industries, Inc., Mr. Lovell explained it was for a waterline break in the Municipal Center that was covered by insurance.

11. Motion to approve the monthly payrolls
12. Motion to adopt Resolution No. 21B-2014 granting preliminary and final approval of a subdivision plan known as S-3-2014, 2nd Revision to the Castors' Farm Plan
13. Motion to adopt Resolution No. 22-2014 approving reimbursement of the General Fund by the General Obligation Bond Series of 2011 Project Fund in the amount of \$296,844.12
14. Motion to approve Ordinance No. 842 providing for health and safety regulations and property maintenance code
15. Motion to approve Payment Application No. 8 to General Industries in the amount of \$109,795.30 for the Public Works Complex and Salt Storage Facility
16. Motion to approve Payment Application No. 2 to East West Manufacturing & Supply Company, Inc. in the amount of \$8,910.00 for the Public Works Complex and Salt Storage Facility
17. Motion to approve a Change Order submitted by General Industries for Clerestory Opening Modifications in the amount of \$2,400.26 for the Public Works Complex and Salt Storage Facility
18. Motion to approve payment to SHACOG for Payment Application No. 3 and Final for Roto Rooter Services Company in the amount of \$1,125.69 for the Joint Municipal O&M Point Repair Project - Year 2
19. Motion to authorize an advertisement to receive bids for cleaning services for the Municipal Center, Community Center and Public Works Facility
20. Motion to authorize participation in the 2014 SHACOG Joint Police Test

21. Motion to purchase Ford F350 truck cab and chassis in the amount of \$27,360.00 from Woltz and Wind Ford, Inc. and to purchase a truck bed in the amount of \$14,995.00 from Walsh Equipment, Inc. with both purchases being made under the COSTARS cooperative purchasing program and both purchases being paid from the Sewer Revenue Fund

Discussion occurred regarding the possibility of a 4x4 chassis and Mr. Lovell was requested to investigate the cost difference.

22. Motion to authorize the proper officers to execute an agreement with SHACOG for the Joint Municipal O&M Plan Point Repair Project-Year 3

23. Motion to approve to SHACOG the award of the bid for SHACOG Joint Municipal O&M Plan CCTV Inspections and Cleaning Sanitary Sewer Project - Year 4 to Sewer Speciality Services Company in the amount of \$611,218.50 with the Borough's share of the bid to be \$272,252.50

24. Motion to exercise the third option year under the contract with Cargill, Inc. in order to extend the contract term from July 1, 2014 to June 30, 2015 concerning the purchase of rock salt

25. Motion to purchase duty handguns for issuance to JHPD officers in the amount of \$8,180.00 from the Officer Store

26. Discuss Work Authorization dated April 2, 2014 for Gateway Engineers for the Operations & Maintenance Plan - Preventive Maintenance Sanitary Sewer Project (bid award in 2013) design services in 2014 for an amount - not to exceed \$10,000.00

27. Discuss request by 885 Volunteer Fire Company for changes in fee resolution related to emergency response

28. Discuss request for Borough financial contribution to Reilly Park improvements submitted by parks and Recreation Board

29. Discuss revisions to Beedle Park Plan Phase 1A

30. Discuss request for dedication of public improvements by Maronda Homes for Hunters Field Phase 2 and Mill School Phase 2

Mr. Cohen advised we received a written request by certified mail from the developer requesting public improvement acceptance. Solicitor Shimko recommended that due to the date of the developer's request, the Engineer be directed to move forward with the public improvement inspections to avoid a deemed acceptance of the acceptance under the Pennsylvania Municipalities Planning Code to which Council concurred.

31. Discuss implementation of use of Borough credit/procurement card

Mr. Arndt advised that Borough personnel have been using personal credit cards for borough purchases and the possibility of a Borough credit card was discussed. The Chief recently had to use his personal credit card to make a Borough purchase, of which he was not fond of doing. Mr. Arndt advised the card would come with a set of rules and regulations for use. President King stated he thought it makes sense for an organization in this day and age to have a card available, with a strict policy for use. Staff was authorized to investigate the use of a Borough credit/procurement card and to develop a policy for its use to be eventually approved by Council.

32. Reports

Chief Roach:

- The recent stabbings at Franklin Regional High School are on everyone's mind tonight. Coincidentally, yesterday the police held a lockdown drill at Thomas Jefferson High School.

Mayor Cmar:

- Floreffe Ladies Auxiliary is holding a pancake breakfast on Saturday at the firehall from 8 a.m. to noon.

Mr. Cohen:

- We received a written application from Geokinetics USA, Inc. for seismic testing beyond areas in Floreffe. Under our new ordinance, they need to send a letter to the Manager to start the process of adding the item to the agenda of the next regular Council meeting, and public dissemination of locations.

Mr. Lovell:

- At the Picco Landfill meeting today, Ashland informed him of a possibility of an agreement on the amount of money owed to the Borough for discharges from the Hercules plant.

- He would like to discuss reimbursement to the Borough for snow removal on private streets and plans not yet taken over by the Borough. These are roads that we will not receive money from highway fuels. Mr. Arndt asked Mr. Lovell to obtain similar policies from other communities.

- General Industries has requested an extension on the substantial completion date for the Public Works Complex because of the weather. Mr. Arndt was instructed to add this item to Monday's agenda.

Mr. Boucher:

- He is working on the bank reconciliations.
- The auditors for the 2013 financial audit are coming on Monday.

Mr. Arndt:

- Council will start to receive minutes from the job construction meetings on the Public Works Complex.

- The Borough has been asked to sign a Notice of Award and Agreement for the McElheny Bridge to get underway. The Solicitor is currently reviewing the documents.

- A proposed letter dated April 9, 2014 to be sent to Peters Creek Sanitary Authority and South Park Township concerning the Peters Creek Interceptor Manhole repair contract setting forth the Borough's share and financial share for the project was distributed to Council for review.

- As a reminder, there is a public hearing tomorrow evening at 6:30 p.m. concerning proposed Ordinance No. 833 establishing regulations and zoning overlays for oil and gas drilling within the borough.

- He has played phone tag with the Manager at Pleasant Hills on the Frank Street project. Mr. Montgomery spoke with a couple of Council Members from Pleasant Hills who would like to meet on this subject.

33. General Business

Mr. Montgomery advised at the SHACOG Board meeting, SHACOG requested a copy of our Marcellus Shale Oil & Gas Ordinance when passed.

Mr. Montgomery reminded everyone of the SHACOG dinner on April 24th at the South Hills Country Club. On May 15th, the SHACOG Board meeting will be held here at the Municipal Center. Mayor Cmar volunteered to prepare the food.

Mr. Montgomery advised Carnegie Mellon University is doing a traffic study of the traffic signals on Route 51. They think they can reduce the traffic time by nine minutes by adjusting the light sequences. This should be an attraction for anyone working in town and thinking about moving to Jefferson Hills.

Mr. Montgomery talked to Dan Alwine of Senator Matt Smith's office again, who said he is going to meet with the District Engineer about the Cochran Mill Bridge repair.

Mr. King inquired into the amount of funds from the Beedle Park gas well royalties. Royalties from the wells are deposited into that fund, and only used for Beedle Park. Mr. King stated the Recreation Board would like to use some of that money to spruce up the sign entering the park off of Decker Street.

Mr. King announced the Recreation Board is sponsoring an Easter event Saturday, April 12th from 3 to 5 p.m. here at the Municipal Center.

Mr. King adjourned the meeting at 9:10 p.m. with an executive session to follow concerning legal and personnel matters.

Douglas Arndt
Borough Manager/Secretary